

WILLOWS UNIFIED SCHOOL DISTRICT

Regular Meeting – December 15, 2014

(POSTPONED from December 11, 2014 due to Severe Storm Alert & School Closures)

Regular Session 7:00 p.m.

Willows City Council Chambers

201 N. Lassen Street, Willows, CA 95988

MINUTES

1. OPEN SESSION – CALL TO ORDER

- 1.1 Roll Call – President Ward called the meeting to order at 7:01 p.m. Board members present were:
Mr. Geiger, Mrs. Knight, Mr. Ward, and Mr. Parisio.
- 1.2 Welcome to Visitors
- 1.3 Flag Salute was led by Daryn Montz.

2. ORGANIZATIONAL MEETING

- 2.1 Swearing in of newly elected Board Members. Superintendent, Dr. Mort Geivett, conducted the swearing in and administered the Oath of Office to current members, Mr. Parisio, Mrs. Knight and new member, Mrs. Taylor.
- 2.2 **(Action)** Election of Officers – President; Vice-President; Clerk . Mrs. Knight nominated Mr. Geiger for the office of President. Nominations were closed. Mr. Geiger was elected with 5 yes votes. Mrs. Knight nominated Mr. Parisio for the office of Vice-President. Nominations were closed. Mr. Parisio was elected with 5 yes votes. Mr. Geiger nominated Mrs. Taylor for the office of Clerk. Nominations were closed. Mrs. Taylor was elected with 5 yes votes.
- 2.3 **(Action)** Appoint Secretary to the Board. Mr. Geiger moved, seconded by Mrs. Knight, to appoint Dr. Geivett as Secretary to the Board as stated in the Superintendent’s contract.
AYES: Ward, Knight, Geiger, Taylor & Parisio
NOES: None
MOTION PASSED: 5-0
- 2.4 **(Action)** Authorization of Signatures. Mr. Parisio moved, seconded by Mrs. Knight, to authorize the newly elected officers to sign documents on behalf of the Board.
AYES: Ward, Knight, Geiger, Taylor & Parisio
NOES: None
MOTION PASSED: 5-0
- 2.5 **(Action)** Approve Resolution #2014-15-08, Board Member Compensation. Mr. Parisio moved, seconded by Mrs. Knight, to approve Resolution #2014-15-08. Roll call vote was taken.
AYES: Ward, Knight, Geiger, Taylor & Parisio
NOES: None
MOTION PASSED: 5-0
- 2.6 **(Action)** Develop Schedule of Regular Meetings for the Year. Mrs. Knight moved, seconded by Mr. Geiger, to approve the Schedule of Regular Meetings for the Year as submitted.
AYES: Ward, Knight, Geiger, Taylor & Parisio
NOES: None
MOTION PASSED: 5-0
- 2.7 **(Action)** Develop Board Calendar . Mr. Geiger moved, seconded by Mr. Parisio, to approve the Board Calendar as submitted.
AYES: Ward, Knight, Geiger, Taylor & Parisio
NOES: None
MOTION PASSED: 5-0
- 2.8 **(Action)** Designate Board Representatives as needed
 - a. Educators’ Hall of Fame Committee (2 members): Mr. Parisio moved, seconded by Mr. Geiger, to appoint Mrs. Taylor and Mrs. Knight as representatives to the Educators’ Hall of Fame Committee.
AYES: Ward, Knight, Geiger, Taylor & Parisio
NOES: None
MOTION PASSED: 5-0

- b. District-School Leadership Team (1 member): Mr. Geiger moved, seconded by Mrs. Knight, to appoint Mr. Ward as the DSLT representative.

AYES: Ward, Knight, Geiger, Taylor & Parisio

NOES: None

MOTION PASSED: 5-0

- c. Budget Committee (1 member): Mr. Parisio moved, seconded by Mr. Geiger, to appoint Mrs. Knight as the representative to the Budget Committee.

AYES: Ward, Knight, Geiger, Taylor & Parisio

NOES: None

MOTION PASSED: 5-0

3. **AGENDA/MINUTES**

- 3.1 Approve the Minutes of the Regular Meeting of November 6, 2014. Mr. Ward moved, seconded by Mr. Parisio, to approve the Minutes of the Regular Meeting of November 6, 2014.

AYES: Ward, Knight, Geiger, Taylor & Parisio

NOES: None

MOTION PASSED: 5-0

- 3.2 Approve the Agenda for December 15, 2014. Mrs. Knight moved, seconded by Mr. Geiger, to approve the Agenda for December 15, 2014.

AYES: Ward, Knight, Geiger, Taylor & Parisio

NOES: None

MOTION PASSED: 5-0

4. **PUBLIC COMMENTS** - None

5. **REPORTS**

- 5.1 **Employee Associations (WUTA & CSEA)** – No reports were given.

5.2 **Principals**

(WCHS) Dr. Geivett reported:

- Currently, enrollment is at 24 students; the staff is anticipating the addition of two more students after the break.
- Tomorrow at 9:00 a.m. they will have their Holiday Pancake Breakfast for the students.
- Dr. Geivett wished everyone happy holidays.

(MES) Mrs. Brown reported:

- She congratulated the newly elected board members.
- She has seen a lot of success after the first trimester with the interventions they have on Monday through Thursday each week. Many students have been moved up to the next level in each group and she is very pleased with the program.
- She thanked Stephanie Southam who has been in charge of the Garden Committee, as well as Mr. Buckley, Mr. Niehues, Mrs. Cameron, Mrs. Bell-Corona and Mrs. Beaufait for their fundraising efforts at the local craft fair.
- She also wanted to thank her entire staff for being in attendance on the Friday following the day we closed school because of the storm.
- Another thank you she wanted to extend was to the classified staff – they are always a huge help and she appreciates their support.
- She ended her report by thanking the management team and board members for the support they have shown her during her first year as principal of Murdock.

(WIS) Mr. Sailsbery reported:

- He welcomed Mrs. Taylor to the Board and congratulated Mr. Parisio and Mrs. Knight on the election.
- The Grade Level Review Team meetings were held last Wednesday. It is a review of the academically at-risk students with their teachers, counselors, and administration who share information to help the students become more effective.
- They are having a canned food drive competition between the classes and are in partnership with HRA to help give food to those in need.

- Friday will be a Spirit Day at WIS with class competitions.
- The Winter Concert for the Cardinal bands will be on Thursday, December 18th at 6:30 p.m.
- On Friday, December 19th, from 7:00–9:00 p.m. there will be a Holiday Dance for the 7th & 8th graders.
- WIS has received a \$2,500.00 donation from Walmart – Mr. Drury applied for the grant for Chrome Books and accessories. He thanked Walmart and the manager, Mr. Mark Weathers, for this wonderful donation and also to Mr. Drury for making the application for the successful grant.

(WHS) Ms. McLaughlin reported:

- The high school is wrapping up the first semester with finals week in progress.
- Collaboration meetings have been focused on changes to the student’s schedules to keep them on track academically.
- A technology update: Over the Thanksgiving break five more wireless access points were installed at various locations around the campus which brings the high school up to a complete wireless coverage on campus. They have purchased an additional Chrome Book cart. She is excited about the direction the WHS technology is headed.
- The leadership team has been continuing to investigate forms of block scheduling to increase learning time and be able to go into more depth with the students’ lessons. In January the team will visit Williams High School and examine their form of block scheduling.
- She thanked the FFA advisors, Kyle Schaad & Amanda Samons, along with Carol Martin and Erin Parisio who chaperoned the FFA students at the National Convention. The following students, Ashlynn Geiger, Trever Geiger, Luis Garcia, Holton Martin and Samantha Parisio, gave a short presentation about their recent trip to the National Convention in Kentucky and Tennessee. Each student reported on the different places they were able to visit and activities they participated in. Some highlights for the students were: the Nashville Museum & Country Music Hall of Fame; the Grand Ole Opry; Churchill Downs Racetrack; Louisville Slugger factory; and of course, the National Convention itself. All of the students said they learned a lot while at the convention and had a wonderful time. They thanked their advisors, chaperones, and supporters for making the trip possible.

5.3 Associated Student Body Report - No report.

5.4 Director of Business Services – Mrs. Beymer was unable to attend tonight’s meeting due to a death in her family. Dr. Geivett reported in her absence:

- The auditor’s report will be coming before the Board at the next meeting.
- STRS concerns and the rise in retirement costs will be discussed soon.
- Health Care benefits costs are being looked into.

5.5 Director of Categorical Programs – No report

5.6 Superintendent – Dr. Geivett reported:

- He congratulated Mr. Parisio, Mrs. Knight and Mrs. Taylor on being elected as board members and thanked them for their dedication to the District. He looks forward to working with them.
- On January 23rd & 24th Dr. Geivett and Mrs. Taylor will be attending a New Board Member Training through CSBA in Sacramento.
- December 1st was our district’s “Day of the Volunteer” and he thanked all of the volunteers that help out our school district.
- Tom Torlakson, State Superintendent of Public Instruction, recently visited Glenn County on December 4th. Mr. Ward was the board representative and attended the meeting along with Dr. Geivett. Dr. Geivett thanked Mr. Tracey Quarne, County Superintendent of Schools, for organizing this visit. He stated that the WHS Band played and did a great job. He commented that it was nice to have Mr. Torlakson visit Glenn County and see some of our local students.
- John Alves and Dr. Geivett will complete a walk-around with IES on Wednesday and look at the next scope of the project which is heating and air conditioning improvements .
- The Murdock Roofing Project official opening of bids will take place on December 18th at 10:00 a.m. at the district office. At this time we have four contractors that have shown interest in competing for the project.
- Due to recent storm, the District will be applying for a waiver for the school closure on Thursday and possibly Friday (due to continued flooding) to help us collect ADA for the missed day of school and low attendance day on Friday.
- He wished everyone “Happy Holidays” and said he is looking forward to a great 2015.

3. Approve the following WHS Winter Sports Volunteer Coaches for the 2014/15 school year:

Varsity Wrestling Volunteer Coach	Daniel Keeton (pending fingerprint clearance)
Varsity Wrestling Volunteer Coach	Byron Treece (pending fingerprint clearance)
Varsity Girls Basketball Volunteer Coach	Carol Martin
J. V. Girls Basketball Volunteer Coach	Andrew Lederer
J. V. Girls Basketball Volunteer Coach	Chase Lambert
Cheer-Head Volunteer Coach	Becky Biggs
Cheer Volunteer Coach	Tina Reed

D. BUSINESS SERVICES

1. Approve budget revision summary.
2. Approve warrants from 11/5/14 through 12/3/20/14.

Mr. Parisio moved, seconded by Mr. Ward, to approve the Consent Calendar. Mr. Parisio thanked Mr. McDonald for his donation and said we see his name with donations for the schools several times a year. Mrs. Taylor and Mr. Geiger also thanked him.

AYES: Ward, Knight, Geiger, Taylor & Parisio

NOES: None

MOTION PASSED: 5-0

7. DISCUSSION/ACTION CALENDAR

A. GENERAL

1. **(Information)** First Reading of the following additions/deletions/changes to Board Policies per CSBA’s Policy Guidesheet Recommendations:

BP 1312.3	Uniform Complaint Procedures
BP 1330	Use of School Facilities
BP 4112.2	Certification
BP 4112.21	Interns
BP 4115	Evaluation/Supervision
BP 4117.3	Personnel Reduction
BP 4131.1	Teacher Support and Guidance
BP 4138	Mentor Teachers
BP 4139	Peer Assistance and Review
BP 4315	Evaluation/Supervision
BP 4315.1	Staff Evaluating Teachers
BP 5131.2	Bullying
BP 5145.3	Nondiscrimination/Harassment
BP 5145.7	Sexual Harassment
BP 5147	Dropout Prevention
BP 5149	At-Risk Students
BP 6142.94	History-Social Science Instruction
BP 6172	Gifted and Talented Student Program
BB 9223	Filling Vacancies
BB 9230	Orientation

(COMPLETE POLICIES ARE AVAILABLE FOR REVIEW AT THE DISTRICT OFFICE)

This is an information only item at this time – no action was taken.

2. **(Action)** Approve Williams Settlement – Willows Unified School District 2014-15 Glenn County Schools Deciles 1-3 Report. Mrs. Knight moved, seconded by Mr. Geiger, to approve the Williams Settlement-WUSD 2014-15 Glenn County Schools Deciles 1-3 Report.

AYES: Ward, Knight, Geiger, Taylor & Parisio

NOES: None

MOTION PASSED: 5-0

B. EDUCATIONAL SERVICES

1. **(Action)** Approve expulsion of Student #2014-15-01 through the spring semester of the 2014/15 school year. Student to comply with suggested remediation plan. Any violation of the Stipulated Expulsion Order will result in the student’s immediate expulsion and lead to a change in placement that could include enrollment in a neighboring school district without further Board Hearing. Discussion ensued regarding expulsions in general. Mr. Parisio moved, seconded by Mr. Geiger, to approve the expulsion of Student #2014-15-01 through the spring semester of the 2014/15 school year.

AYES: Ward, Knight, Geiger, Taylor & Parisio

NOES: None

MOTION PASSED: 5-0

C. HUMAN RESOURCES

1. **(Action)** Approve Classified Job Description for Maintenance I/Utility position. Mrs. Knight moved, seconded by Mr. Geiger, to approve the classified job description for the Maintenance I/Utility position.

AYES: Ward, Knight, Geiger, Taylor & Parisio

NOES: None

MOTION PASSED: 5-0

D. BUSINESS SERVICES

1. **(Discussion/Possible Action)** Fiscal and Program Sustainability Plan. Mr. Geiger asked Dr. Geivett if there were any new items he would like to “bring back” this evening. Dr. Geivett stated that he would like to see the Academic Decathlon stipend reinstated. Discussion ensued regarding the number of students involved and what the amount of the stipend would be. He said the stipend is based on the salary schedule, but for the teacher who would be in charge this year, the stipend would be approximately \$1,000 for the year. February 7, 2015 is the day of the annual competition and approximately nine students will be competing. Mrs. Knight moved, seconded by Mrs. Taylor, to reinstate the Academic Decathlon stipend.

AYES: Ward, Knight, Geiger, Taylor & Parisio

NOES: None

MOTION PASSED: 5-0

The WIS Athletic Program was discussed at length. The cost of the program originally ran around \$35,000/year. Dr. Geivett stated that if the program was to be reinstated the District would have to adhere to the Collective Bargaining Agreement for stipends. The Board said that more information would be needed in order to make a decision. There was discussion of the possibility of the District taking over the program in its entirety, partially, or not at all. No action was taken.

The WIS Band Director stipend was mentioned. The Board asked the Superintendent to give them a list at the next meeting of all stipends that were cut in the past and are not currently being paid at this time. No action was taken.

Mr. Parisio stated that he sits on the Ag Advisory Committee for WHS and wanted to discuss the Ag Advisor Project period/section that had been cut in the past. He mentioned that 100 students attend the meetings and 176 students are enrolled in ag classes and are involved in activities year round. He would like to see the FFA Program to be the most successful it can be and thinks by adding this section it could be. The cost of adding a section at the high school is approximately \$12,000/year. Dr. Geivett said he would like to discuss this matter with Ms. McLaughlin as a possibility for the 2015/16 school year. No action was taken.

The Board asked Ms. McLaughlin, Mr. Sailsbery and Mrs. Brown to come back with input for the Board for their needs for the 2015/16 school year.

8. ANNOUNCEMENTS

- 8.1 The Family, Friends & Alumni Concert will be held on Saturday, December 13th at 6:30 p.m. in the WHS Cafeteria.
- 8.2 The WIS Winter Concert will be on December 18, 2014 at 6:30 p.m. in the WIS Cafeteria.
- 8.3 December 19, 2014 is a district-wide Minimum Day.

8.4 There will be a district-wide break from December 22, 2014 – January 2, 2015. School resumes on January 5, 2015.

Mr. Geiger also added that the WHS Boosters Annual Wine & Dine Fundraising Event will be held on January 31st.

8.5 The next Regular Board Meeting will be held on January 15, 2015, at 7:00 p.m. at the Willows Civic Center.

9. **PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS** – None

At 9:02 p.m., the Board took a short recess after the Regular Meeting before going into Closed Session. President Geiger stated that he would report out in Open Session upon the conclusion of Closed Session.

10. **CLOSED SESSION**

Closed Session began at 9:14 p.m.

10.1 Pursuant to Government Code §54957.6: Conference with Labor Negotiator – Agency Negotiator: Mort Geivett. Employee Organization: WUTA/CSEA, Non-Represented: Management and Confidential

11. **RECONVENE TO OPEN SESSION**

11.1 Announcement of Action Taken in Closed Session

At 9:51 p.m., the meeting reconvened to Open Session. President Geiger reported out:

Item 11.1: Update given to the Board by the Superintendent.

12. **ADJOURNMENT**

The meeting adjourned at 9:52 p.m.